

**SONESTA WALK HOMEOWNERS ASSOCIATION, INC.  
Space Coast Property Management (SCPM)  
928 E. New Haven Ave.  
Melbourne, FL 32901  
321-733-3382**

## **PAVILION RESERVATION POLICY**

The use of all of the recreational facilities at Sonesta Walk shall at all times be solely at the risk of the individuals involved, and in no event that of the HOA or it's members. The HOA reserves the right to amend this agreement to insure compliance with the regulations of the State of Florida, and/or to insure the appropriate use of the facilities by all members of the Sonesta Walk HOA and their guests. Amendments will be posted in the Pavilion display case. In any event, it is the responsibility of the individual residents of Sonesta Walk to stay apprised of any changes made pertaining to the rules and regulations of the facilities.

All residents agree to adhere to the guidelines that have been established for the safe and proper use of the facilities. Violators will be subject to the revocation of their facility use privileges, and will be held responsible for any HOA or civil penalties/fines that may be levied.

***THE PAVILION MAY BE RESERVED ONLY BY CURRENT RESIDENTS OF SONESTA WALK.***

***RESERVATIONS MUST BE MADE A MINIMUM OF TEN DAYS IN ADVANCE OF THE SCHEDULED EVENT.***

***No private function/party may be a "FOR PROFIT" event.***

**\*The Pavilion facility includes the following features:**

**Covered (roofed) outdoor patio area, ceiling fans, gas barbecue grill,  
2 rest rooms, 2 outdoor sinks, serving area with counter top,  
and water fountain .**

**\*DOES NOT INCLUDE THE POOL**

**GUESTS WITHOUT WRISTBANDS MAY HAVE ACCESS TO THE FACILITIES FOR THE RESERVATION EXCLUDING THE POOL.**

***Setting Up And Restoring The Area To A Pre-Party Condition Is Not Only Expected, But Is Required As Part Of This Agreement.***

## **SONESTA WALK PAVILION RESERVATION POLICY (Cont'd)**

***Reservations are available on a first-come, first-served basis and only one rental per day...***

*To reserve the Pavilion for a specific date, Sonesta Walk residents are encouraged to register in person at the SCPM office to confirm availability and complete a Pavilion Reservation Agreement. If this is not possible, you may mail the completed agreement along with your \$100 security deposit check to SCPM. Your reservation will then be posted in the display case at the Pavilion, prior to your event. Reservation applications must be complete and meet all of the requirements, or the reservation will be declined.*

### **A Security Deposit of \$100 is Required For Each and Every Private Event Application**

A \$100 security deposit is due at the time of application. The deposit must be made by personal check, properly imprinted with the registrant's current name and address, and made payable to "Sonesta Walk HOA". Applications will not be processed without the deposit check.

The security deposit check will be returned *only after* the facility has been inspected and approved by the Association's management company, *or their authorized representative*. The Registrant is held responsible to insure compliance with the rules set forth in this reservation agreement. The Registrant is responsible for the appropriate use and care of the facility, and the conduct of his/her guests.

A non-refundable \$100 chaperon fee is required at the time of application. This fee covers a chaperon/monitor to ensure that rules are followed. The Association will supply this person. This person is not responsible for party set up, clean up, baby-sitting, or lifeguarding.

- Reservation times allotted for daylight functions/parties are between 10:00 AM to 4:00 PM.
- Reservation time allotted for after hours functions/parties is between 4:30 PM to 8:30 PM. *Pool area closes at dusk. NO SWIMMING IS ALLOWED AFTER DUSK!*
- There is a **4 hour limit** per function/party (*Includes set-up and clean-up time.*)
- Private functions/parties may not be "double booked" to encompass additional reservation hours. Furthermore, the Registrant may not reserve the Pavilion for TWO functions/parties on the same day. The last available maximum time slot for a reserved booking is 4:30 PM-8:30 PM.
- Attendance is limited to a **maximum** of **25** persons per event and will be strictly enforced.
- All decorations must be approved by the Manager. Decorations must be removed immediately after the function/party, including all attachment material, i.e., tape, pins, etc.
- There will be **"NO SMOKING"** in the pool/pavilion areas AT ANY TIME!

## **SONESTA WALK PAVILION RESERVATION POLICY (Cont'd)**

- Special and specific provisions will be made to allow alcoholic beverages **ONLY DURING A \*REGISTERED AND APPROVED EVENT.** (***\*Registrant must be listed on the Sonesta Walk Pavilion Reservation List posted in the Pavilion display case***)
- **ALL BEVERAGES must be served in paper/plastic cups.** Aluminum cans are also permitted. ***ALL BEVERAGES (except plastic bottled water) MUST BE STORED, SERVED AND CONSUMED EXCLUSIVELY IN THE PAVILION. NO BEVERAGES, (except water) ARE PERMITTED ON THE POOL DECK AT ANY TIME!***
- **GLASS BOTTLES ARE NOT PERMITTED ANYWHERE IN THE FACILITY!**
- The facility may not be reserved on any holiday or the day or night before the holiday.
- When a private function/party is in progress, the Pavilion will not be available for use by other residents, *except for the bathroom facilities.* **Reserving the facility for any event shall not prevent other residents from using the pool area.**
- There must be adult supervision at all times at the event, including the pool area if guests are using the pool. **No one under the age of 18 may be left unattended.**
- ***The Pool and Playground gates must be kept closed at all times!*** Propping the gate(s) open is *strictly prohibited*, as it is a safety violation. **Throughout your event, please designate an adult to monitor and assist with the arrival and departure of your guests at the gate(s).**
- *All attendees* are expected to *refrain* from boisterous, excessively loud and any other socially inappropriate conduct while using this outdoor public facility, especially when minor children may be present in the area.
- All garbage must be carefully bagged and placed in trash receptacles or aside them if filled to capacity.
- Parking lot needs to be checked for litter from guests attending the event.
- No cooking devices such as a BBQ may be used for the party other than the built in provided at the pavilion.
- ***Failure to comply with any of the rules set forth in this agreement will subject the registrant to the possible revocation of recreational facility use privileges of the Pavilion and Pool Area for a period of 6 months or longer.***

**SONESTA WALK**  
**PAVILION RESERVATION APPLICATION**

***All Registrants must be current residents of Sonesta Walk.***

Today's Date: \_\_\_\_\_

Name of Registrant: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone Numbers: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Requested **Reservation Date of Event:** \_\_\_\_\_

Requested Hours: (4 hour limit) \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

Type of Event: (i.e. Birthday Party) \_\_\_\_\_

Expected Number of Guests: (25 max) \_\_\_\_\_

If decorating, please describe: \_\_\_\_\_

\_\_\_\_\_

***A \$100 deposit check made payable to Sonesta Walk HOA  
Is required at the time of application. A \$100 non-refundable cashiers check  
payable to Sonesta Walk HOA  
Is required at the time of application for the Chaperon Fee.***

Name on deposit Check: \_\_\_\_\_

Deposit Amount: \_\_\_\_\_

Check number: \_\_\_\_\_

Date on check: \_\_\_\_\_

Name on Cashiers Check: \_\_\_\_\_

Deposit Amount: \_\_\_\_\_

Check number: \_\_\_\_\_

Date on check: \_\_\_\_\_

Check Received by: \_\_\_\_\_ (*Authorized Representative*)

I, \_\_\_\_\_, a current resident of Sonesta Walk, have read the Pavilion Reservation Policy and agree to abide by the rules and regulations that have been established for the facility reservation that I have requested, as stated above.

I understand that I am solely responsible for the appropriate use and care of the facility during the event I have registered for, and I will assume full responsibility for any policy violations and/or damages that may occur. I also agree that I will be accountable for the supervision, safety and conduct of my guests.

Registrant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_